

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The Town of Summerville receives funds annually from the U.S. Department of Housing and Urban Development (HUD) for its Community Development Block Grant (CDBG) Program. An Action Plan is developed and submitted annually to meet HUD's statutory requirements to receive funding allocations for its CDBG Program. The Annual Action Plan for Program Year 2016 (July 1, 2016 – June 30, 2017) represents an outline of the activities, programs, goals and objectives that will be performed and undertaken during the Town's seventh year of participation in HUD's CDBG Program as an entitlement jurisdiction. Program Year 2016 also represents the second year of implementation of the Town's Current Five-Year Consolidated Plan. \$237,173 in CDBG funds will be available to the Town to undertake eligible CDBG projects and activities. The projects and initiatives outlined in this Action Plan meet key goals and objectives that were identified in the Town's Five-Year Consolidated Plan. Planned project activities will benefit residents residing in a low-and-moderate income census tract area by providing needed sidewalk infrastructure to enhance safety and stimulate area revitalization.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

HUD requires the use of a performance measurement system for all recipients of CDBG funding. These performance measurements help grantees measure their contributions towards meeting housing and community development needs of low-and-moderate income persons and in analyzing the effectiveness and efficiency of implemented Community Development Programs. HUD also uses the performance measurement system to ensure accountability for the use of awarded funds and for assessing the progress of a grantee's Community Development Programs.

Each proposed HUD funded activity must meet one of three national objectives:

- Creating a Suitable Living Environment
- Providing Decent Affordable Housing
- Creating Economic Development Opportunities

Outcome measures are also subsequently determined to reflect what goals are best achieved through implementation of project activities. Available outcome measures include:

- Availability/Accessibility
- Affordability
- Sustainability

The Town has chosen to focus on the Suitable Living Environment objective and Availability/Accessibility outcome for its planned West 2nd North Street sidewalk project. This project will help make a low-and-moderate income census tract area safer and existing facilities more accessible to low-and-moderate income persons in this community area.

All project activity will take place in census tract 107.02. The three block groups that comprise census tract 107 were highlighted as a priority area in the Town's Five-Year Consolidated Plan. Block group two in this census tract is the only area where Program Year 2016 project activities will take place. This low-and-moderate income area has been identified as a priority based on its proximity to the central artery of Town and other adjacent areas where previous CDBG projects have already taken place.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The Town has made great strides since becoming a CDBG entitlement jurisdiction in 2010. During its first year as an entitlement grantee, the Town relied primarily on Berkeley-Charleston-Dorchester Council of Governments to help it run and manage its CDBG program. Since that time, the Town has hired a dedicated staff member to run and manage its CDBG program. Through training and availability of additional staff resources, the Town has developed an in-house capacity to manage virtually all administrative requirements of its CDBG program with limited outside assistance.

During its first five years of participation in the CDBG entitlement program, the Town had audits conducted in the areas of project environmental reviews and Davis Bacon regulation compliance. Both of these audits resulted in no programmatic findings. In addition, during Program Year 2013, the Town underwent its first monitoring visit from the South Carolina HUD Field Office. This monitoring visit covered funded projects and activities initiated during Program Years 2010, 2011 and 2012. No findings were cited during the monitoring visit. During implementation of the Program Year 2016 Action Plan, the Town will strive to maintain and enhance the in-house capacity that it has built through additional training initiatives and involvement of additional and new staff members.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The Town followed its Citizen Participation Plan during the development of its 2016 Annual Action Plan. Citizens were provided with a 30-day calendar comment period to review and submit comments on proposed Plan activities. Notice of availability of the 2016 Action Plan was advertised in three sources: local newspapers, Town Hall bulletin board postings and on the Town website. Public hearings and public comment forums were also held to allow citizens to have an opportunity to comment on proposed Action Plan activities and express desires for future project activities. Elected Town officials, key CDBG staff and non-profit organizations were all consulted during the development of the “draft” 2016 Action Plan.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

A summary of public comments has been attached to the final version of the 2016 Action Plan prior to its submittal to HUD.

6. Summary of comments or views not accepted and the reasons for not accepting them

Per the Town's Citizen Participation policy, all public comments are formally documented and responded to by Town administrative staff. These comments are summarized and attached to the final version of the 2016 Action Plan prior to its submittal to HUD.

7. Summary

Summerville is an entitlement community under the CDBG Program. CDBG is a Federal program administered by HUD to help fund local community development programs. CDBG funds may be used for the construction of affordable housing, housing rehabilitation, public infrastructure projects, public facility projects, economic development and community service initiatives. The primary goal of the CDBG Program is to assist low-and-moderate income families in their respective communities. Generally, areas selected for CDBG funded projects must be at least 51% low-and-moderate income in population. Based on the limited number of areas in Summerville that meet this criterion, the Town qualifies as an exception grantee during the Program Year 2016 Action Plan period. Summerville census tract areas comprised of a 44.66% percentage of low-and-moderate income individuals will qualify as eligible to receive CDBG funding for allowable project activities.

Town officials and staff have proposed the following activities for inclusion in the 2016 Annual Action Plan:

Sidewalk Infrastructure: West 2nd North Street- \$212,173

Allocated funding will be used to install needed sidewalk infrastructure on West 2nd North Street. The scope of the planned project will also include any necessary curbing, erosion control measures, drainage improvements and engineering design costs.

Program Administration- \$25,000

Allocated funding will be used to conduct administrative activities and functions necessary to maintain compliance with rules and regulations of the CDBG program (newspaper advertisements, citizen participation activities, postage, conduction of project environmental reviews, staff training, etc.).

Planned project activities will help the Town meet goals and objectives outlined in its current Five-Year Consolidated Plan. Low-and-moderate community infrastructure improvements were identified as a high priority during preparation of the Consolidated Plan. This project will allow the Town to enhance citizen safety and enhance neighborhood revitalization and development in an existing low-and-moderate income area census tract.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role		Name	Department/Agency
CDBG Administrator		SUMMERVILLE	Grants Administration/Town of Summerville

Table 1 – Responsible Agencies

Narrative (optional)

All planning, coordination and implementation of Consolidated and Annual Action Plans are the responsibility of the Town of Summerville. During Program Year 2016, Town finance and administrative staff will maintain complete and accurate records to document compliance with HUD policies and other applicable Federal regulations which are required for administering the CDBG Program in accordance with applicable Code of Federal Regulations. During the course of implementation of the 2016 Annual Action Plan, Town staff will consult with its assigned CDBG Program Manager when it has questions or is in need of guidance. The Director of Administrative Services, Director of Public Works, Grants Writer and the Berkeley-Charleston-Dorchester Council of Governments will assist and help carry out project activities outlined in the 2016 Annual Action Plan.

Consolidated Plan Public Contact Information

Citizens and other members of the public should contact Lisa Wallace, Director of Administrative Services, at llwallace@summervillesc.gov or (843) 871-6000 for information, questions or concerns related to the Town's CDBG Program. A copy of the Town's Five-Year Consolidated Plan and the most current year's Annual Action Plan are available for the public to view on the Town's website: <http://www.summervillesc.gov/> or by visiting Town Hall Administrative offices Monday - Friday from 8:30 a.m. to 5:00 p.m.

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

Members of the Town's CDBG staff committee including the Director of Administrative Services, Director of Planning and Economic Development, Director of Public Works and the Grants Administrator assisted with the development of the 2016 Annual Action Plan. During the project planning process, the committee also consulted with both the Mayor and a Councilman representing District 1 for feedback on the planned sidewalk project. Throughout the Plan development process, Town citizens were also engaged to offer comments on the draft Annual Action Plan through public hearings, Town Hall bulletin board postings, local newspaper advertisements and the Town's website. Local non-profit organizations involved with housing and homeless related activities were also consulted for information and feedback during completion of the 2016 Annual Action Plan.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

No direct actions or activities are planned to enhance coordination between public and assisted housing providers and private and government mental health and service agencies during the implementation of the 2016 Annual Action Plan. The Town of Summerville does not have a local or county public housing authority or a formal partnership agreement with any other local public housing or assisted housing providers and would, therefore, not be equipped to carry out formal actions in this area

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

During development of the 2016 Annual Action Plan, the Town consulted with One80 Place, a member of the Lowcountry Continuum of Care Partnership, to address the needs and status of homeless women and children residing at its Summerville facility. The Town learned that One80 Place would be shutting down its Summerville facility due to it being unable to be self-sustaining after several years of operation. During Fall, 2015, all residents at One80 Place's Summerville shelter were successfully re-housed which resulted in 27 women and children no longer being homeless. In the future, One80 Place will continue to serve homeless men, women and families from the Summerville area by providing available beds at its Family Center or men's shelter in downtown Charleston. In the future, Summerville will continue consulting with both One80 Place and the Coalition for the Homeless to help it try to estimate and gauge the extent of all homeless population types in the Summerville community through Point-In-Time counts and HMIS data.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

Before shutting its small Summerville homeless shelter facility, One80 Place served as Summerville's representative agency with the Continuum of Care. The Town will not receive any ESG funds from the Continuum of Care's application to the Department of Housing the Urban Development and, as such, did not play a role in One80 Place's decision on how to allocate ESG funds, develop performance standards or evaluate project outcomes. The Town's other homeless shelter facility, Home of Hope, is a small faith based men's shelter that is not a member of the Continuum of Care and currently does not receive ESG or any other source of Federal funding.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Dorchester Habitat for Humanity
	Agency/Group/Organization Type	Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Dorchester Habitat for Humanity was consulted to see if it had any available land for future housing construction that could be assisted with Program Year 2016 CDBG funds. The Town learned that during Program Year 2016, Habitat would only be constructing homes in unincorporated areas of Dorchester County and not within the jurisdictional limits of the Town. Dorchester Habitat for Humanity has already been a past sub-recipient of the Town on two previous CDBG funded projects that supported the construction of five single family homes on Weber Drive and North Palmetto Street. During Program Year 2016, the Town will remain in contact with leaders from the Habitat organization to keep abreast of potential future housing projects that could possibly be assisted with CDBG funding during future years of implementation of the Town's Five-Year Consolidated Plan.
2	Agency/Group/Organization	TOWN OF SUMMERVILLE
	Agency/Group/Organization Type	Other government - Local Civic Leaders Grantee Department
	What section of the Plan was addressed by Consultation?	Anti-poverty Strategy

	<p>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</p>	<p>The Town of Summerville's Public Works Department was consulted to see if sidewalk infrastructure would be appropriate for the desired project area. The Department helped provide cost estimates for the project and determined which side of the street would be the most appropriate to construct sidewalk facilities. Based upon his interactions with his constituents, the Town Councilman who represents District 1, where planned project activities will occur, was also consulted to see which streets in his District were felt to be most in need of sidewalk infrastructure .</p>
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Identify any Agency Types not consulted and provide rationale for not consulting

Agencies not consulted during the development of the 2016 Annual Action Plan included those whose primary activities involve public housing and servicing persons with other special needs. The Town's current Five-Year Consolidated Plan does not allocate these areas as high priority items for CDBG funded activities based on the amount of the Town's annual entitlement allocation and public feedback for infrastructure improvements being designated as high priority areas. In addition, neither the Town nor Dorchester County has a Housing Authority or an agreement with any other public housing agencies.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	One80 Place	The Town of Summerville utilized data from One80 Place to assist it with estimating the number of homeless individuals residing in the Summerville community. During January, 2016, One80 Place put its Summerville shelter facility up for sale and will no longer provide shelter services within the Summerville jurisdictional limits. One80 Place will still be an asset to the Town's efforts for tracking homeless population data due to its participation in the HMIS and its willingness to provide shelter to Summerville's homeless residents at its downtown Family Center facilities. . Because Summerville's other active homeless shelter is not a member of the Lowcountry Continuum of Care, One80 Place data will still be valuable to the Town during implementation of its Five-Year Consolidated Plan.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The 2016 Annual Action Plan was prepared in accordance with the Town's Citizen Participation Plan. Notice of the draft version of the 2016 Action Plan were advertised in three sources: local newspapers, Town Hall bulletin board postings and on the Town's website. In addition, copies of the draft Action Plan were made available for public review between the hours of 8:30 a.m. and 5:00 p.m. at Summerville Town Hall Administration Building.

The draft Action Plan was made available to the general public beginning on April 12, 2016. The 30-calendar day comment period began on April 12, 2016 and concluded on May 9, 2016 at 5:00 p.m. A public hearing for the 2016 Action Plan was held on April 19, 2016 at 5:30 p.m. At the hearing, Town staff was prepared to address the amount of funding available for Program Year 2016 activities and specifics of activities that the Town has proposed for funding with its Program Year 2016 CDBG allocation. This hearing offered citizens an opportunity to comment on the 2016 Annual Action Plan and also provided the Town with an organized forum for surveying the ongoing needs of community groups and other organizations that typically serve low-and-moderate income persons. Members of the public were also afforded the opportunity to formally comment on the 2016 Action Plan at the May 11, 2016 Town Council meeting.

Town staff considers, documents and formally responds to all comments received from citizens during the 30-day public comment period before submitting its Annual Action Plans to HUD for approval. All comments that are received via written correspondence, e-mail or orally at public hearings are included as an attachment to all developed Action Plans. In addition, The Town accommodates the special needs of disabled persons and/or persons with limited language proficiency if it is notified at least 72 hours in advance of public meetings or hearings.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	Non-targeted/broad community	No citizens attended the public hearing for the 2016 Annual Action Plan.	No comments were received during the advertised public hearing for the 2016 Annual Action Plan.	No comments were received during the advertised public hearing for the 2016 Annual Action Plan.	
2	Newspaper Ad	Non-targeted/broad community	No written or oral comments were received during the advertised public hearing for the 2016 Annual Action Plan.	No written or oral comments were received during the advertised public hearing for the 2016 Annual Action Plan.	No written or oral comments were received during the advertised public hearing for the 2016 Annual Action Plan.	
3	Internet Outreach	Non-targeted/broad community	No written or oral comments were received during the advertised public hearing for the 2016 Annual Action Plan.	No written or oral comments were received during the advertised public hearing for the 2016 Annual Action Plan.	No written or oral comments were received during the advertised public hearing for the 2016 Annual Action Plan.	http://www.summervillesc.gov/

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
4	Town Hall Bulletin Board Postings	Non-targeted/broad community	No written or oral comments were received during the advertised public hearing for the 2016 Annual Action Plan.	No written or oral comments were received during the advertised public hearing for the 2016 Annual Action Plan.	No written or oral comments were received during the advertised public hearing for the 2016 Annual Action Plan.	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c) (1, 2)

Introduction

The Town will receive \$237,173 in CDBG funding to undertake project initiatives planned for Program Year 2016. This amount represents 100% of the Federal resources that will be available to the Town to undertake the activities outlined in this Action Plan. Local Town monetary resources, including Hospitality Tax funds, will cover any incurred project overages. If at any time during the Program Year changes to allocated resources need to be made, any necessary amendments to this Action Plan will be made in accordance with the Town's Citizen Participation Plan and applicable HUD regulations.

Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	237,173	0	0	237,173	711,519	Current Program Year allocation will be used for installation of sidewalk infrastructure and associated engineering and administrative costs.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

CDBG Federal funds will help the Town leverage its own monetary resources (Hospitality Tax funds) to enable the installation of planned sidewalk infrastructure in a low-to-moderate income area of the Town. No other private, state or local funds are expected to be available to help fund completion of the planned sidewalk project. No matching requirements will be associated with monetary resources utilized during completion of planned project activities.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

No publically owned land will be used to carry out the identified needs and associated projects outlined in this Action Plan. Encroachment permits to gain permission to access right-of-way areas will be required to be obtained prior to planned sidewalk project activities commencing.

Discussion

The planned sidewalk infrastructure project on West 2nd North Street is similar in both size and scope to the West 1st North Street sidewalk project that the Town undertook with its Program Year 2010 CDBG allocation. Based on the cost of that project, the Town fully anticipates that it will need to contribute a portion its own monetary resources in order to complete project activities as desired. Town Hospitality Tax funds will be the likely source for the additional contribution.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Provide Street Infrastructure Improvements	2014	2017	Non-Housing Community Development	Census Tract 107	LMI Community Infrastructure Improvements	CDBG: \$212,173	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 1607 Persons Assisted

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Provide Street Infrastructure Improvements
	Goal Description	To enhance citizen use, mobility and safety during use of street infrastructure facilities.

Table 7 – Goal Descriptions

Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b):

During implementation of the Program Year 2016 Action Plan, the Town will not provide affordable housing as defined by HOME 91.215 (b) to any extremely low-income, low-income and moderate-income families residing in the Summerville community.

AP-35 Projects – 91.220(d)

Introduction

The Town will receive an entitlement funding allocation of \$237,173 to implement the goals and objectives outlined in its 2016 Annual Action Plan. The Town plans to distribute this funding to the following project activities:

#	Project Name
1	West 2nd North Street Sidewalk
2	Program Administration

Table 8 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Ninety-one percent (91%) of Program Year 2016 entitlement funds will be allocated towards the installation of sidewalk infrastructure on West 2nd North Street from North Walnut Street to Aulds Lane. Completion of this project will provide residents living in and around the project area with a safer means to access schools, recreational areas, housing units and shopping sites. During the development of its Five-Year Consolidated Plan, the Town identified installation of sidewalk infrastructure in targeted low-to-moderate income census tracts as a high priority objective. The planned sidewalk project will help reinforce the Town's strategy of investing in infrastructure projects which can provide long-term economic benefits to low-and-moderate income neighborhood areas. Town officials feel that installation of public facilities infrastructure most greatly benefits the broadest number of low-and-moderate income persons, as well as the neighborhood community as a whole. The Town also hopes that investing in this type of project will generate community support for future revitalization efforts.

Nine percent (9%) of Program Year 2016 entitlement funds will be allocated towards program administration activities necessary to properly manage project activities and maintain compliance with the rules and regulations of the CDBG Program. Due to upcoming staff changes, it will be necessary to send new staff members to CDBG related training courses and to temporarily employ the use of consultants or the local Council of Governments to complete necessary CDBG related requirements. Outside agencies are expected to assist the Town with the following functions during implementation of the 2016 Annual Action Plan: preparation of an environmental review for the planned sidewalk project, management of Davis Bacon related functions during planned sidewalk project construction and assistance with completion of the Assessment of Fair Housing document.

The primary areas where low-and-moderate income families reside are located within the inner core of the Town and comprise some of its oldest neighborhoods. Due to their age, several neighborhood areas lack basic public facilities that should be present in a suburban environment. The ongoing need to stabilize these areas as safe, healthy and revitalized communities requires addressing needs that go beyond basic housing. Many of the Town's oldest neighborhoods lack sidewalks and have ineffective

drainage and sewage infrastructure. The project outlined for funding in the 2016 Action Plan addresses sidewalk construction and drainage improvements that are essential to increase citizen safety and neighborhood revitalization. The Town's Five-Year Consolidated Plan identifies street improvements, sidewalk installation and drainage improvements as high priority need areas during ongoing implementation of the Plan. The planned West 2nd North Street sidewalk project will help the Town meet its Consolidated Plan goals of enhancing citizen safety and promoting neighborhood revitalization.

Projects

AP-38 Projects Summary

Project Summary Information

Table 9 – Project Summary

1	Project Name	West 2nd North Street Sidewalk
	Target Area	Census Tract 107
	Goals Supported	Provide Street Infrastructure Improvements
	Needs Addressed	LMI Community Infrastructure Improvements
	Funding	CDBG: \$212,173
	Description	Installation of sidewalk infrastructure and associated engineering costs.
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Planned project activities will include installation of sidewalk infrastructure in a low-and-moderate census tract and neighborhood area. Necessary engineering costs as well as any necessary erosion control measures, curbing, drainage and gutters/storm boxes will also be included in the scope of the project.
2	Project Name	Program Administration
	Target Area	Census Tract 107

	Goals Supported	Provide Street Infrastructure Improvements
	Needs Addressed	LMI Community Infrastructure Improvements
	Funding	CDBG: \$25,000
	Description	Conduct administrative functions necessary to maintain compliance with the rules and regulations of the CDBG Program.
	Target Date	6/30/2017
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Program administration activities will include funding for the cost of newspaper advertisements, postage, staff training, preparation of project environmental reviews, preparation of the HUD required Assessment of Fair Housing document, etc.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Census data for 2010 identified census tract 107 as a low-and-moderate income tract based on Summerville's exception grantee percentage of 44.66% to qualify as a low-and-moderate income area for performance of CDBG projects. Census tract 107 is comprised of three block groups totaling 5,572 residents. The entire census tract is 50.2% low-and-moderate income and has a 50% minority profile as follows:

White- 50%, African American/Black- 44%, Hispanic- 6% and Asian- <1%

Ninety-one percent (91%) of Program Year 2016 assistance will be directed to census tract 107.02 for completion of the West 2nd North Street sidewalk project. This block group of the census tract is comprised of 1,607 residents, 56% of which are of low-and-moderate income status. This block group also has a racial profile consisting of a 47% minority population as follows:

White- 53%, African American/Black- 43%, Hispanic- 3.5% and Asian- .5%

The remaining nine percent (9%) of the Program Year 2016 allocation will be directed to administrative costs that will be necessary to carry out the planned sidewalk project activity and meet required HUD rules and regulations pertaining to the CDBG Program.

Geographic Distribution

Target Area	Percentage of Funds
Brownsville Neighborhood	
Census Tract 107	89

Table 10 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Census tract 107 is appealing for planned development because it is located in the center artery of town and connects to other sidewalk infrastructure projects that have already been completed with prior CDBG funding allocations, including those on West 1st North Street; East Richardson Avenue and South Gum Street. The Town has designated the block groups in census tract 107 as target areas for CDBG funded projects in its Five-Year Consolidated Plan. CDBG funding will allow the Town to utilize a significant portion of current and future funding allocations to provide needed street lighting upgrades, safety enhancements, drainage improvements and sidewalk/pavement upgrades.

Discussion

The CDBG Program requires that each CDBG funded activity principally benefit low-and-moderate income persons, aid in the prevention or elimination of slums or blight or meet a community development need having a particular urgency. With respect to activities that benefit residents of a given area, at least 51% of the area's residents are generally required to be of low-and-moderate income status. Some CDBG assisted activities involving streets, parks, neighborhood facilities or community centers serve an identified geographic area. These activities generally meet the low-and-moderate income principal benefit requirement if 51% of the residents in the activity's service area are low-and-moderate income. The sidewalk project planned for Program Year 2016 meets this requirement because 56% of the residents residing in the project area are of low-and-moderate income status.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

During its first six years as a CDBG entitlement community, the Town successfully completed the rehabilitation of five single family homes and helped Dorchester Habitat for Humanity with financial support for the construction of three single family homes on Weber Drive and two single family homes on North Palmetto Street. While there is certainly an ongoing need to support affordable housing initiatives for low-and-moderate individuals and families in the Summerville community, many of these needs will remain unmet due to the lack of existence of a County public housing authority, a limited amount of entitlement funding and lack of a staff resources or a Community Development department. Feedback received during the development of the Five-Year Consolidated Plan showed that most community members preferred that CDBG entitlement funding allocations be directed towards infrastructure improvements or public facility projects that benefit the greatest number of citizens or enhance citizen safety, rather than having a direct impact on only a few members of the community.

Nonetheless, the Town recognizes the importance of decent, affordable housing and the effect that it can have on the overall economic development and vitality of low-and-moderate income neighborhood areas. As such, the Town included support for local non-profits that provide housing opportunities to low-and-moderate income families as a goal in its current Five-Year Consolidated Plan. Housing activities will likely be carried out during future years of implementation of the Consolidated Plan.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	0
Special-Needs	0
Total	0

Table 11 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	0
Acquisition of Existing Units	0
Total	0

Table 12 - One Year Goals for Affordable Housing by Support Type

Discussion

By using CDBG funding to support the construction of five-single family homes in the Summerville community, the Town has established a successful partnership with the Dorchester Habitat for Humanity organization. Although no housing initiatives will be supported with Program Year 2016 entitlement funds, the Town will continue to maintain and build its relationship with officials at the Habitat organization so that it may participate in future construction initiatives planned for the Summerville community. Based on the amount of housing resources that can be provided with limited financial contributions and the lack of Town staff to operate and run an ongoing housing rehabilitation program, the Town feels that partnering with a local non-profit, such as Habitat, on housing initiatives is the most beneficial housing activity that it can undertake during present times.

AP-60 Public Housing – 91.220(h)

Introduction

Public housing needs will not be addressed in the 2016 Annual Action Plan. The Town of Summerville does not have a local or county housing authority or a formal partnership agreement with any other local public housing agency. Therefore, traditional public housing units are not available in the Town of Summerville or Dorchester County. Housing authorities located in the Charleston Metropolitan Area include Charleston County, the City of North Charleston and the City of Charleston. The operational authority of these agencies does not extend to the Town of Summerville. The Town currently has 736 rental units within its jurisdictional limits whose rents are income based. South Carolina Regional Housing Authority #3 administers and serves Dorchester County and the Town with tenant-based assistance through the Section 8 Voucher Program for these types of housing units. The Regional Housing Authority is currently providing tenant-based assistance for these units with 548 Section 8 vouchers.

Actions planned during the next year to address the needs to public housing

The Town does not plan to take any measurable actions during the next year to address the needs of public housing. Although Summerville is the largest municipality in Dorchester County, the Town is aware that the greatest percentage of residents who would benefit the most from better access to public housing related resources reside in rural and incorporated areas of Dorchester County. If opportunities pertaining to the establishment of a public housing authority ever do present themselves, Town officials would discuss if the establishment of a county housing authority is legitimately feasible with County representatives and explore the types of financial and human resources that would be necessary to offer quality services.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

N/A- The Town of Summerville does not have a local or county housing authority.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

N/A- The Town of Summerville does not have a local or county housing authority.

Discussion

One member of the Town's governing body has been interested for the past several years in initiating the development of a local housing authority to assist community residents with economic development and housing issues. His requests have been noted in both public and private meetings as a possible

long-range initiative for the Town to undertake, if it can receive sufficient support from Dorchester County government. To date, no significant progress has been made on establishing an agreement with an existing housing agency or creating a county housing authority. Discussions with County government representatives have not yet resulted in a solution where jurisdictional resources could be combined or utilized for residents to have consistent and quality access to public housing resources.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The homeless epidemic is an ever-growing problem throughout the state of South Carolina. The 2013 Point-In-Time Count conducted by the South Carolina Coalition for the Homeless identified 6,035 homeless individuals in South Carolina, a 28.3% increase from the 2011 Count of 4,701 homeless individuals. 2013 Point-In-Time Count identified 49 homeless individuals in Dorchester County. Twenty of these individuals were in emergency shelters, 21 were in temporary housing and eight were unsheltered. Twenty-nine of the identified homeless persons were black, 19 were white and one was “other” race. Sadly, eight of the homeless identified individuals were also children under the age of 18. Research has shown that actual homeless estimates are three to six times higher than conducted Point-In-Time counts. Based on this theory, it can be reasonable estimated that the actual homes population in Dorchester County ranges from 187 to 375 individuals.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

No direct initiatives will be funded with CDBG monies during implementation of the 2016 Annual Action Plan to address the needs of homeless persons or prevent homelessness. One80 Place previously operated a formal homeless shelter for woman and children in the Summerville community. During Fall, 2015, One80 Place re-housed 27 women and children from the Summerville Family Center to its Charleston facility due to extensive electrical and other repair work that needed to be completed at the Summerville facility. Residents of the Summerville facility were already transported regularly to the downtown facility to receive counseling, medical, education, employment, veteran and legal services. After cost estimates were received to repair the Summerville facility, the Board of Directors of One80 Place made the decision in January, 2016 to list the shelter property for sale at fair market value. Proceeds for the future sale will be used to advance One80 Place’s mission to end homelessness. One80 Place spent over \$1,000,000 from its general operating funds over a six-year period to support its operations in Summerville, but was never able to garner enough private donations or federal funds to cover the Summerville facility’s operating costs. Because the Summerville facility had proven over time to be non-self sustaining, Summerville has unfortunately lost its only homeless shelter that participated in the Continuum of Care and Homeless Management Information System (HMIS).

Because of the closure of One80 Place’s Summerville facility, the Town no longer has a homeless shelter facility that is a member of the Lowcountry Continuum of Care. The Town’s remaining homes shelter facility, Home of Hope, is a men’s only shelter that is a non traditional faith-based shelter that is not a member of the local Continuum of Care that serves Berkeley, Charleston, Dorchester, Beaufort, Jasper, Hamilton and Colleton counties. The Town will continue to keep in contact with One80 Place to gauge

how many of its clients are coming from the Summerville area and use data available from the SC Coalition for the Homeless to help it gauge the population types and shelter needs of homeless individuals in the Dorchester County area.

Addressing the emergency shelter and transitional housing needs of homeless persons

No one-year goals or actions for reducing and ending homelessness are planned for CDBG funding available for Program Year 2016. As previously described, due to financial sustainability issues, Summerville has lost its women and children's homeless shelter facility. Unfortunately, any homeless women and children requiring temporary shelter will now be unable to receive assistance from a Summerville facility and will need to turn to One80 Place's Charleston Family Center for temporary assistance.

During the 2015 program year, the Town provided the newly established Home of Hope faith-based men's homeless shelter with funds from its operating budget that paid for one year of the facility's rental lease. At the present time, the Town does not plan on continuing to support the facility from its general operating budget. Since its establishment, Home of Hope has received its 501(c) 3 non-profit status and is currently seeking private contributors, donors and grant funding sources to help it stay viable and self-sustaining into the foreseeable future. The Town feels that the Home of Hope facility is currently not a viable sub-recipient to receive CDBG funding allocations under the new Uniform Guidance requirements applicable to sub-recipients and will not support it with CDBG funds during the 2016 Program Year.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

No direct initiatives to help homeless person make the transition to permanent housing and independent living are planned for CDBG funding available for Program Year 2016. Throughout the program year, the Town will maintain contact with its only remaining homeless shelter, Home of Hope, to stay abreast of its efforts and projects that are helping to transition homeless Summerville men to permanent housing and independent living.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services,

employment, education, or youth needs.

No direct initiatives to help low-income individuals and families avoid becoming homeless are planned for CDBG funding available for the 2016 Program Year.

Discussion

No activities will be funded or undertaken during implementation of the 2016 Annual Action Plan to address the needs for non-homeless persons who require supportive housing assistance. Due to a lack of available monetary resources, the Town has chosen not to fund any direct non-homeless special needs initiatives during the implementation of its current Five-Year Consolidated Plan. The Town recognizes that persons falling into this category, including those with mental and/or physical disabilities and persons living with HIV/AIDS, are present not only in Summerville, but also throughout the greater Charleston Metropolitan Area. However, most supportive services that benefit and aid these populations are located in urbanized areas of Charleston County. Town staff will continue to offer referrals and provide contact information to any person who may call seeking information about available supportive services. In this way, the Town will do its best to encourage and support the efforts of larger, Charleston area jurisdictions that have the resources to offer supportive housing services and/or provide funding to Charleston area non-profits that support these special needs.

One year goals for the number of households to be provided housing through the use of HOPWA for:
Short-term rent, mortgage, and utility assistance to prevent homelessness of the individual or family
Tenant-based rental assistance
Units provided in housing facilities (transitional or permanent) that are being developed, leased, or operated
Units provided in transitional short-term housing facilities developed, leased, or operated with HOPWA funds
Total

AP-75 Barriers to affordable housing – 91.220(j)

Introduction

The Town is committed to affirmatively further fair housing to ensure that viable, sustainable communities are accessible to all persons. Before becoming an entitlement jurisdiction, the Town supported affordable housing by participating in the Small Cities CDBG Program. During Program Years 2012 and 2014 of its entitlement, the Town assisted in provided affordable housing and maintaining the existing housing stock by allocating funding to housing rehabilitation activities and partnering with Dorchester Habitat for Humanity to help prepare five lots for construction of homes for low-and-moderate income residents. During the on-going implementation of the current Five-Year Consolidated Plan and future Consolidated Plans, the Town will seek to increase community awareness of the need for affordable housing by publicly supporting affordable housing projects, supporting the efforts of local non-profits that develop quality affordable housing and developing strategies that support affordable housing that meets community standards.

HUD requires that a formal analysis of housing impediments be conducted as a means to identify problems that may exist and actions that can be taken to address and mitigate issues associated with fair and equitable housing. During 2011, the Town utilized the services of Berkeley-Charleston-Dorchester Council of Governments to help it complete an Impediments to Fair Housing Study. During conduction of the Study, the Town's laws, regulations, administrative policies, procedures and practices were reviewed to assess how each affects the location, availability and accessibility of housing. Through public meetings and conduction of a community survey, the Study also examined currently existing and other potential barriers to fair housing in the jurisdiction such as racial, religious and gender discrimination; inequitable service delivery and obstacles to obtaining housing for people with disabilities.

The Impediments to Fair Housing Study found several impediments that currently exist or that have the potential to develop in the future. Identified and/or potential impediments included the following:

- General Public Awareness of Fair Housing Issues and Laws
- Zoning and Land Use Restrictions
- Lack of Public Transportation
- Lack of Housing Agencies
- Resources and Financial Agency Lending Practices

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the

return on residential investment

Based on the findings of the Impediments to Fair Housing Study, the Town's Governing Body formally adopted recommended actions to mitigate existing or potential impediments on December 14, 2011. Upon adoption, the Town quickly realized that implementing all of the Plan's recommendations will take a significant amount of time and staff resources. During implementation of its previous Consolidated and Action Plans, the Town began to implement proposed recommendations on a priority basis to alleviate the identified impediments that have the most potential for causing fair housing issues to occur. Program Year 2016 will mark the sixth year of implementation of the adopted Impediments Study. During the 2016 Program Year, the Town will prepare an updated Assessment of Fair Housing document to re-evaluate its progress in mitigating housing impediments and modify, add or delete goals and objectives based on achievements, additional citizen input and review of updated economic and housing data.

During Program Year 2016, the Town will seek to decrease and help mitigate existing or potential housing impediments through implementation of the following activities:

- Continue development and implementation of the Town's Unified Development Ordinances to ensure that applicable codes and ordinances relating to zoning and development are consistent and would not restrict minority housing or business development. Consistent and unified ordinances should create additional opportunities for more affordable and workforce housing in the Summerville community for individuals of varying income levels.
- Use local Council of Governments resources and staff to help the Town prepare a revised Assessment of Fair Housing study to identify if previously identified impediments still exist, new impediments have developed and/or if primary areas of focus should be restructured.

Discussion

The Town recognizes that significant impacts to mitigate housing impediments will likely occur over an extended period of time. The success of the implementation of the Study's recommendations will be gauged by feedback received from Town staff, members of the community and during conduction of the next Assessment of Fair Housing Study. The Town will report the results and impact of any implemented measures to mitigate fair housing impediments in both its annual Consolidated Annual Performance and Evaluation Reports and future Annual Action Plans.

AP-85 Other Actions – 91.220(k)

Introduction

Participation in the CDBG Program requires or encourages entitlement grantees to take action and plan initiatives to help address existing issues in the areas of poverty, affordable housing, underserved needs, lead-based paint mitigation, internal program management capabilities and exterior agency coordination. The items below will address and outline actions in these areas that the Town plans to undertake during Program Year 2016.

Actions planned to address obstacles to meeting underserved needs

No activities will be funded or undertaken in the 2016 Annual Action Plan to address the needs of non-homeless persons who require supportive housing assistance or have other special, underserved needs. Due to a lack of available monetary resources, the Town will allocate very little, if any, of its entitlement funding towards "underserved needs" projects during the remainder of the implementation of its Five-Year Consolidated Plan. The Town recognizes that persons falling into the underserved needs category include the elderly, physically and mentally disabled and persons living with HIV/AIDS. While these populations are certainly present throughout the greater Charleston Metropolitan Area, most available supportive services for these populations are located in the urbanized areas of Charleston County. During Program Year 2016, the Town will offer referrals and provide contact information to persons who call that are seeking available supportive services. In this way, the Town does its best to encourage and support the efforts of larger, Charleston area jurisdictions which have the resources to offer supportive housing services and a greater ability to provide funding to Charleston Area non-profits that support special and underserved needs populations.

Actions planned to foster and maintain affordable housing

During Program Year 2016, the Town will continue to build on its successful partnership and relationship with Dorchester Habitat for Humanity as its primary means to foster and assist in the development and expansion of affordable housing. Open and frequent communications with the local Habitat for Humanity organization allow the Town to keep abreast of planned jurisdictional building projects, potential zoning issues that may be encountered and potential project leveraging opportunities. Because the Town does not have a Community Development Department where staff members could devote a significant amount of manpower resource to creating and maintaining affordable housing and because Summerville does not have a County Housing Authority or an agreement with a public housing agency, continuing and strengthening its ongoing partnership with Dorchester Habitat for Humanity is currently the best way in which the Town can contribute financial and intellectual resources for providing affordable housing to the community.

Actions planned to reduce lead-based paint hazards

The Town does not plan to undertake any housing activities with CDBG funds during Program Year 2016 that would require the mitigation of lead-based paint hazards. The Town will continue to make HUD Lead Hazard Information pamphlets available to all citizens, upon request. The Town will also continue to provide informational pamphlets and notices, where applicable, during any future rehabilitation activities in which it may engage. Prior analysis of the Town's housing stock by the Berkeley-Charleston-Dorchester Council of Governments indicated that the median year of construction of owner occupied homes in Summerville was 1985 and the median year of construction of rental units was 1979. Current ACS data shows that 10,600 housing units exist in the Summerville community. Of these units, only 16% were built prior to 1980 and have children present. As such, it is reasonable to conclude that minimal lead abatement work would be necessary during any future housing or building renovation activities that may occur.

Actions planned to reduce the number of poverty-level families

Due to the limited amount of monetary resources available to help poverty level families, the Town's overall anti-poverty strategy can only take place over a significant period of time, with each successive year providing additional benefits. The Town is committed to assigning monetary resources to initiatives which address the short-term needs of low-and-moderate income residents and feels that this is primarily accomplished by making infrastructure improvements to low-and-moderate income neighborhoods. Infrastructure improvements help inject funds into the overall economy and are the essential building blocks for long-term neighborhood revitalization. The Town also recognizes that the needs of low-and-moderate persons are addressed through helping the community retain its affordable housing stock. Affordable housing related projects benefit not only individual families, but also contribute to the stability and safety of low-and-moderate income neighborhoods.

The Town focused on sidewalk infrastructure improvements during years one, two and four of its previous Five-Year Consolidated Plan. Sidewalks and necessary drainage improvements were completed on three Town streets, located in low-and-moderate census tracts, including West 1st North Street; East Richardson Avenue and South Gum Street. The Town began addressing housing initiatives during years three and four of its previous Five-Year Consolidated Plan. The Town assisted five residents with home repair and rehabilitation projects with Program Year 2012 CDBG funds and partnered with Dorchester Habitat for Humanity to assist with the construction of five single-family homes with Program Year 2012 and 2014 CDBG funds. The 2016 Annual Action Plan will continue the emphasis that the Town has placed on infrastructure initiatives by installing needed sidewalk infrastructure and necessary drainage improvements on West 2nd North Street, which is located in a low-and-moderate income census tract. The Town hopes that infrastructure projects such as this may, in the long-term, boost economic and neighborhood revitalization efforts that decrease poverty levels.

No specific actions or activities are planned to reduce the number of poverty level families residing in the Summerville community. However, the sidewalk infrastructure project planned for Program Year 2016 will benefit poverty-level families residing in low-and-moderate income neighborhood areas by

providing them with basic public infrastructure facilities that should be available in all suburban and/or urbanized areas. Installation of public facilities in these neighborhoods may lead to future economic development opportunities that can improve the status of poverty stricken community areas and the families that reside in them.

Actions planned to develop institutional structure

During its first year as an entitlement jurisdiction, the Town utilized the services of Berkeley-Charleston-Dorchester Council of Governments to help it manage a variety of activities associated with operational and administrative functions associated with the CDBG Program. Since that time, the Town has continued to build its in-house capacity to be capable of managing almost all aspects of its CDBG Program. Key CDBG staff meet on a regular basis to ensure that grant funded activities stay on track for timely completion, identify obstacles to success and discuss potential projects. Due to upcoming staff changes, the Town will need to allocate more of its 2016 CDBG entitlement to program administration activities so that the success and progress that the Town has established in the development of its CDBG program will stay on track.

During Program Year 2016, the Town will take the following actions to further develop and enhance institutional structure:

- Attend bi-annual HUD grantee meetings to help ensure that program related changes and updates are understood and program requirements are being implemented and managed properly.
- Send new staff members to available CDBG related training courses.
- Participate in HUD webinars to enhance knowledge in variety of areas including the HEROS environmental review system and Assessment of Fair Housing initiatives.

Actions planned to enhance coordination between public and private housing and social service agencies

No actions are planned for Program Year 2016 to enhance coordination between public and private housing and social service agencies. The Town does not have a local or county housing authority or a formal partnership with any other local public housing agency and would, therefore, not be adequately equipped to carry out actions in this area.

Discussion

No additional "other actions" are planned during implementation of the Program Year 2016 Action Plan.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction

The Town will receive \$237,173 in CDBG funding to undertake project activities planned for Program Year 2016. This amount represents 100% of total Federal resources that will be available to the Town to undertake the projects and goals outlined in this Action Plan. Program income will not be generated or collected as a result of any planned or previously funded project activities. Any project budget overages will be funded by the Town's own monetary resources. If changes to allocated monetary resources are required at any time during the Program Year, any necessary budget amendments to this Action Plan will be made in accordance with the Town's Citizen Participation Plan and other applicable HUD regulations.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	89.00%

Discussion

The Town of Summerville is committed to devoting a large percentage of its annual CDBG entitlement allocation to benefit low-and-moderate income persons that reside in the community. For the 2016 Annual Action Plan, the Town has allocated 89% of its funding to projects that will benefit persons residing in a low-and-moderate income census tract. HUD regulations require that at least 70% of entitlement funds over a three year period be spent to benefit persons of low-and-moderate income or special needs. During each of its first six years of participation in the CDBG Program, the Town has allocated well over 70% of its annual entitlement funds each year to principally benefit low-and-moderate income persons or community areas. In accordance with this established practice, only 11% of its Program Year 2016 allocation will be used for administrative costs to conduct functions necessary to maintain compliance with HUD rules and regulations pertaining to the CDBG Program. During Program Years 2014 and 2015, the Town allocated 99% of its CDBG funds to benefit low-and-moderate income persons and/or areas. Due to upcoming staffing changes and the need to prepare the HUD required Assessment of Fair Housing, it is necessary to increase the portion of the Program Year 2016 allocation that is dedicated towards administrative costs.

Attachments

Citizen Participation Comments

Summary of Public Comments

The Town of Summerville received the following comments during the development period of its draft 2016 Annual Action Plan.

Oral Comments received during Public Hearings and Council Meetings

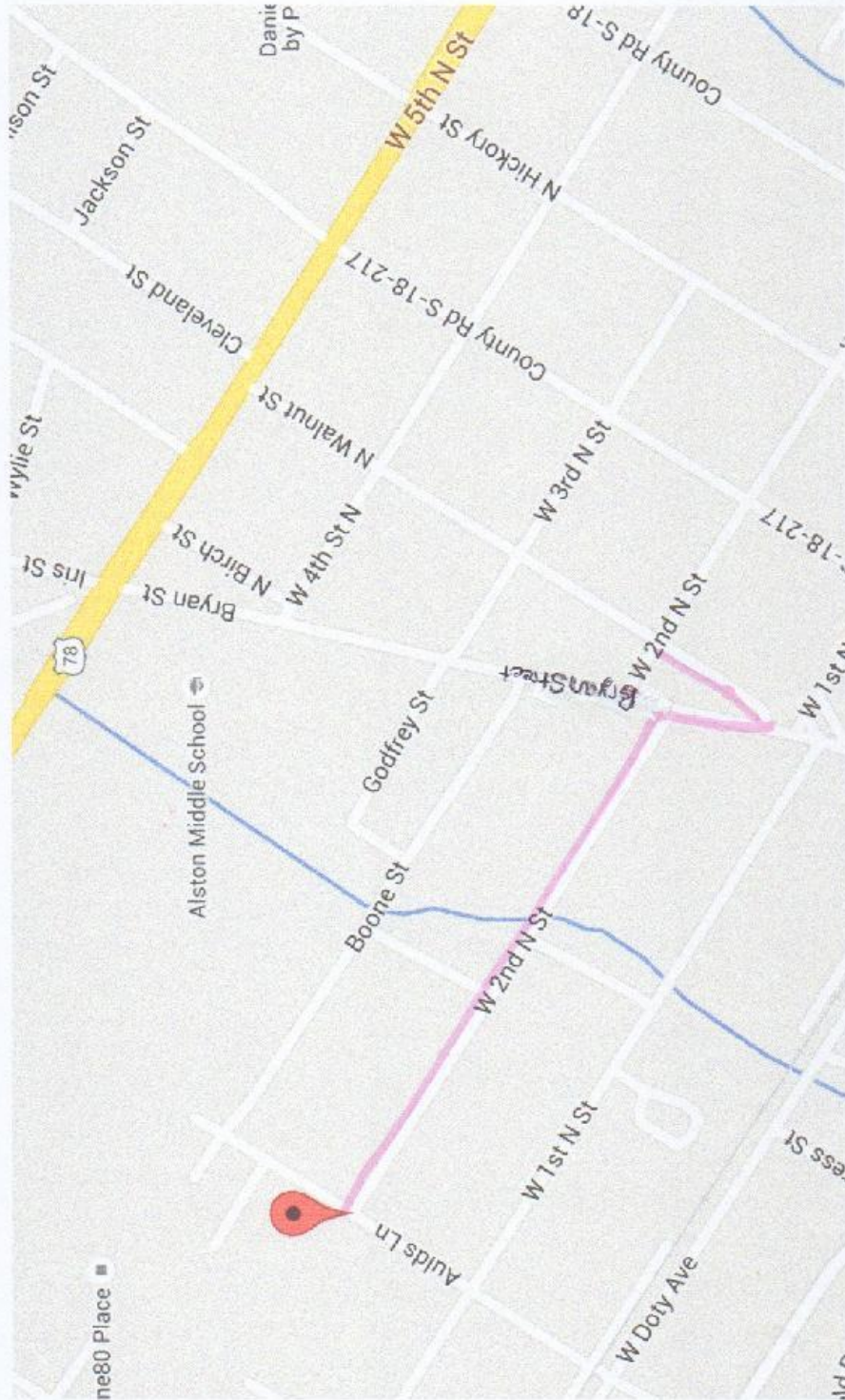
No public comments relating to the 2016 CDBG Annual Action Plan were received during advertised public hearings or Council meetings.

Written Comments Received during the 30-Day Comment Period

No written comments relating to the 2016 Annual Action Plan were received during the advertised 30-calendar day comment period.

Grantee Unique Appendices

ATTACHMENT A: PROJECT AREA MAP



Pink Line Represents Sidewalk Project Area.

CPD Maps - West 2nd North Street- Sidewalk Project Area Map



ril 10, 2016

Override 1

Low Mod Block Group

Census Tract

Project Area



1:43,545

0 0.375 0.75 1.5 mi

2 km

Sources: Esri, HERE DeLorme, USGS, Intermap, increment P Corp., GEBCO, Esri, Swis, METI, Esri, Cella (Hong Kong), Swis, (Taiwan), Neam, OpenStreetMap contributors, and the GIS User Community

ATTACHMENT B: PROOF OF ADVERTISING

The Post and Courier

134 Columbus St., Charleston, SC 29403

Classified Ad to publish in		Post and Courier, Post & Courier Web												
Customer Name														
TOWN OF SUMMERVILLE														
Order	1443007	<p>Notice of Public Hearing Town of Summerville 2016 CDBG Annual Action Plan</p> <p>The Town of Summerville has prepared the 2016 Draft Annual Action Plan for its Community Development Block Grant (CDBG) Program which is funded by the U.S. Department of Housing and Urban Development (HUD). An Action Plan is developed and submitted annually to meet HUD's statutory requirements to receive funding allocations for the CDBG Program.</p> <p>A public hearing to obtain input on the 2016 Annual Action Plan will be held at Town Hall Administration Building, 2nd Floor Training Room, 200 South Main Street, Summerville, SC 29433 on Tuesday, April 19, 2016 at 5:00 p.m. All interested parties are encouraged to attend to offer comments on the Plan and proposed projects.</p> <p>Below is a summary of project activities being proposed for funding during the 2016 Program Year:</p> <table border="1"> <thead> <tr> <th>Proposed Activity</th> <th>Proposed Allocation</th> </tr> </thead> <tbody> <tr> <td>Sidewalk Construction</td> <td></td> </tr> <tr> <td>(Includes: Engineering -</td> <td>\$ 212,173.00</td> </tr> <tr> <td>West 2nd North Street</td> <td>\$5,000.00</td> </tr> <tr> <td>Program Administration</td> <td></td> </tr> <tr> <td>Total Program Enrollment</td> <td>\$217,173.00</td> </tr> </tbody> </table> <p>A 30 calendar day comment period on the Annual Action Plan will begin on April 12, 2016 and will conclude on May 11, 2016. Written comments on the Draft Plan should be addressed to Lisa Wallace, Director of Administrative Services, at the address listed above or lwallace@summersville.sc.gov. The deadline for receipt of written comments is 5:00 p.m. on Wednesday, May 11, 2016. During the comment period, a copy of the Draft Annual Action Plan will be available for review Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m. at Town Hall Administration Building or online at http://www.summersville.sc.us/ under the Community Development Block Grant menu. The final Annual Action Plan will be submitted to HUD once the 30 day comment period has expired and Summerville Town Council has granted approval.</p> <p>The Town of Summerville does not discriminate on the basis of age, color, religion, sex, national origin, familial status or disability in the admission or access to, or treatment or enjoyment in its Federally assisted programs or activities. Assistance will be provided to accommodate the special needs of disabled persons and persons with limited English language proficiency. Please contact Town Hall at (843) 871-6000 at least 72 hours prior to the hearing if auxiliary aids are required.</p> <p>AD# 141097</p>	Proposed Activity	Proposed Allocation	Sidewalk Construction		(Includes: Engineering -	\$ 212,173.00	West 2nd North Street	\$5,000.00	Program Administration		Total Program Enrollment	\$217,173.00
Proposed Activity	Proposed Allocation													
Sidewalk Construction														
(Includes: Engineering -	\$ 212,173.00													
West 2nd North Street	\$5,000.00													
Program Administration														
Total Program Enrollment	\$217,173.00													
Account	108296													
Name														
Phone	(843) 871-6000													
Class	985													
Start Date	04/11/2016													
Stop Date	04/11/2016													
Insertions	2													
Lines	106.0													
Payments	\$0.00													
Total Price	\$283.90													
Ad Rep	Ginger Harley													

Classified Dept. (843) 722-6500 Fax: (843) 937-5408 or 937-5410
www.postandcourier.com

**Town of Summerville
Public Notice Regarding
2016 CDBG Annual Action Plan**

Notice is hereby given that the Town of Summerville plans to submit its 2016 Annual Action Plan for its Community Development Block Grant (CDBG) Program to the U.S. Department of Housing and Urban Development (HUD) on or about May 12, 2016. An Action Plan is developed and submitted annually to meet HUD's statutory requirements to receive funding allocations for the CDBG Program.

Copies of the 2016 Draft Annual Action Plan are available for public review Monday through Friday between the hours of 8:30 a.m. and 5:00 p.m. at Summerville Town Hall, Administration Building, or on the Town website, www.summervillesc.gov. Public review and comment are encouraged. For more information, please contact Lisa Wallace at (843) 871-6000 or lwallace@summervillesc.gov.

The 30-day period for public review and comment on the Draft Annual Action Plan remains ongoing and will conclude on May 11, 2016. Written comments on the Draft Annual Action Plan should be addressed to Lisa Wallace, Director of Administrative Services, at 200 South Main Street, Summerville, SC 29483 or the email address listed above. The deadline for receipt of written comments is 5:00 p.m. on Wednesday, May 11, 2016.

A public hearing to obtain community input on the Draft Annual Action Plan was held on April 19, 2016. The public will be provided a final opportunity to comment on the Draft Annual Action Plan during the Town Council meeting to be held at Town Hall Administration Building, 200 South Main Street, Summerville, SC 29483 on Wednesday, May 11, 2016 at 6:30 p.m.

The Town of Summerville does not discriminate on the basis of age, color, religion, sex, national origin, familial status or disability in the admission or access to, or treatment or employment in its federally assisted programs or activities. Assistance will be provided to accommodate the special needs of disabled persons and persons with limited English language proficiency. Please contact the Town Hall officials at (843) 871-6000 at least 72 hours prior to the meeting if auxiliary aids are required.

3-008-144704

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	Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1	2
3		4	5	6	7	8	9
10		11	12	13	14	15	16
				Town Council Meeting			
17		18	19	20	21	22	23
		Planning Commission Meeting	CDRG Public Hearing	State Accommodations Tax Advisory Committee	CDRB Meeting		
24		25	26	27	28	29	30

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**Notice of Public Hearing
Town of Summerville
2016 CDBG Annual Action Plan**

The Town of Summerville has prepared the 2016 Draft Annual Action Plan for its Community Development Block Grant (CDBG) Program which is funded by the U.S. Department of Housing and Urban Development (HUD). An Action Plan is developed and submitted annually to meet HUD's statutory requirements to receive funding allocations for the CDBG Program.

A public hearing to obtain input on the 2016 Annual Action Plan will be held at Town Hall Administration Building, 2nd Floor Training Room, 200 South Main Street, Summerville, SC 29483 on **Tuesday, April 19, 2016 at 5:30 p.m.** All interested parties are encouraged to attend to offer comments on the Plan and proposed projects.

Below is a summary of project activities being proposed for funding during the 2016 Program Year:

<u>Proposed Activity</u>	<u>Proposed Allocation</u>
Sidewalk Construction (Includes Engineering) - West 2 nd North Street	\$ 212,173.00
Program Administration	25,000.00
Total Program Entitlement	\$ 237,173.00

A 30 calendar day comment period on the Annual Action Plan will begin on April 12, 2016 and will conclude on May 11, 2016. Written comments on the Draft Plan should be addressed to Lisa Wallace, Director of Administrative Services, at the address listed above or lwallace@summervillesc.gov. The deadline for receipt of written comments is 5:00 p.m. on Wednesday, May 11, 2016. During the comment period, a copy of the Draft Annual Action Plan will be available for review Monday through Friday between the hours of 8:30 a.m. and 5:00 p.m. at Town Hall Administration Building or online at <http://www.summerville.sc.us/> under the Community Development Block Grant menu. The final Annual Action Plan will be submitted to HUD once the 30 day comment period has expired and Summerville Town Council has granted approval.

The Town of Summerville does not discriminate on the basis of age, color, religion, sex, national origin, familial status or disability in the admission or access to, or treatment or employment in its federally assisted programs or activities. Assistance will be provided to accommodate the special needs of disabled persons and persons with limited English language proficiency. Please contact Town Hall officials at (843) 871-6000 at least 72 hours prior to the hearing if auxiliary aids are required.

Grantee SF-424's and Certification(s)



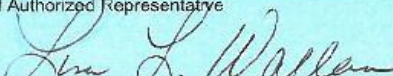
SF 424

The SF 424 is part of the CPMP Annual Action Plan. SF 424 form fields are included in this document. Grantee information is linked from the 1CPMP.xls document of the CPMP tool.

SF 424

Complete the fillable fields (blue cells) in the table below. The other items are pre-filled with values from the Grantee Information Worksheet.

Date Submitted: May 12, 2016	Town of Summerville	Type of Submission	
Date Received by state:	South Carolina	Application	Pre-application
Date Received by HUD:	HUD	<input type="checkbox"/> Construction	<input type="checkbox"/> Construction
		<input checked="" type="checkbox"/> Non Construction	<input type="checkbox"/> Non Construction
Applicant Information			
Jurisdiction: Town of Summerville		UOG Code: 451608 Town of Summerville, SC	
Street Address Line 1: 200 South Main Street		Organizational DUNS: 078065588	
Street Address Line 2:		Organizational Unit: Local Government- Town	
City: Summerville	South Carolina	Department: Administration	
ZIP: 29483-6000	Country: U.S.A.	Division:	
Employer Identification Number (EIN):		County: Dorchester	
57-6001110		Program Year Start Date (07/01)	
Applicant Type:		Specify Other Type if necessary:	
Local Government: Town		Specify Other Type:	
Program Funding		U.S. Department of Housing and Urban Development	
Catalogue of Federal Domestic Assistance Numbers, Descriptive Title of Applicant Project(s), Areas Affected by Project(s) (cities, Counties, localities etc.); Estimated Funding			
Community Development Block Grant		14.218 Entitlement Grant	
CDBG Project Titles: 2016 CDBG Annual Action Plan		Description of Areas Affected by CDBG Project(s): Town of Summerville- West 2 nd North Street	
\$CDBG Grant Amount: \$237,173	\$Additional HUD Grant(s) Leveraged: \$0	Describe: Sidewalk Construction	
\$Additional Federal Funds Leveraged: \$0		\$Additional State Funds Leveraged: \$0	
\$Locally Leveraged Funds: \$0		\$Grantee Funds Leveraged: \$48,250 (Approximate Amount from Hospitality Funds)	
\$Anticipated Program Income: \$0		Other (Describe):	
Total Funds Leveraged for CDBG-based Project(s): \$48,250			
Home Investment Partnerships Program		14.239 HOME	
HOME Project Titles		Description of Areas Affected by HOME Project(s)	
\$HOME Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	

\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for HCME-based Project(s)			
Housing Opportunities for People with AIDS		14.241 HOPWA	
HOPWA Project Titles		Description of Areas Affected by HOPWA Project(s)	
\$HOPWA Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for HOPWA-based Project(s)			
Emergency Shelter Grants Program		14.231 ESG	
ESG Project Titles		Description of Areas Affected by ESG Project(s)	
\$ESG Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for ESG-based Project(s)			
Congressional Districts of:		Is application subject to review by state Executive Order 12372 Process?	
Applicant Districts: 1	Project Districts: 1		
Is the applicant delinquent on any federal debt? If "Yes" please include an additional document explaining the situation.		<input type="checkbox"/> Yes	This application was made available to the state EO 12372 process for review on DATE
		<input checked="" type="checkbox"/> No	Program is not covered by EO 12372
<input type="checkbox"/> Yes		<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A
			Program has not been selected by the state for review
Person to be contacted regarding this application			
Lisa		L.	Wallace
Interim Town Administrator		(843) 851-4208	(843) 871-0634
lwallace@summervilleesc.gov		www.summervilleesc.gov	Other Contact
Signature of Authorized Representative		Date Signed	
		05/12/16	



CPMP Non-State Grantee Certifications

Many elements of this document may be completed electronically, however a signature must be manually applied and the document must be submitted in paper form to the Field Office.

- ☐ This certification does not apply.
☒ This certification is applicable.

NON-STATE GOVERNMENT CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential anti-displacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace -- It will or will continue to provide a drug free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about --
 - a. The dangers of drug abuse in the workplace;
 - b. The grantee's policy of maintaining a drug-free workplace;
 - c. Any available drug counseling, rehabilitation, and employee assistance programs; and
 - d. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will --
 - a. Abide by the terms of the statement; and
 - b. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted --
 - a. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - b. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Jurisdiction

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

8. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
9. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
10. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.



05/12/16

Signature/Authorized Official

Date

Lisa L. Wallace

Name

Interim Town Administrator

Title

200 South Main Street

Address

Summerville, SC 29483

City/State/Zip

(843) 871-6000

Telephone Number

- ☐ This certification does not apply.
☒ This certification is applicable.

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

11. **Maximum Feasible Priority -** With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
12. **Overall Benefit -** The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2015, 2016, 2017, (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
13. **Special Assessments -** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

14. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
15. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Jurisdiction

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

Compliance with Laws -- It will comply with applicable laws.



Signature/Authorized Official

05/12/16

Date

Lisa L. Wallace

Name

Interim Town Administrator

Title

200 South Main Street

Address

Summerville, SC 29483

City/State/Zip

(843) 871-6000

Telephone Number

Jurisdiction

- ☒ This certification does not apply.
☐ This certification is applicable.

**OPTIONAL CERTIFICATION
CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities, which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.



05/12/16

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- ☒ This certification does not apply.
☐ This certification is applicable.

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

Appropriate Financial Assistance -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;



05/12/16

Signature/Authorized Official

Date

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Telephone Number

Jurisdiction

- ☒ This certification does not apply.
☐ This certification is applicable.

HOPWA Certifications

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.



05/12/16

Signature/Authorized Official

Date

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Telephone Number

- ☒ This certification does not apply.
☐ This certification is applicable.

ESG Certifications

I, Lisa L. Wallace, Chief Executive Officer of Jurisdiction, certify that the local government will ensure the provision of the matching supplemental funds required by the regulation at 24 *CFR* 576.51. I have attached to this certification a description of the sources and amounts of such supplemental funds.

I further certify that the local government will comply with:


1. The requirements of 24 *CFR* 576.53 concerning the continued use of buildings for which Emergency Shelter Grants are used for rehabilitation or conversion of buildings for use as emergency shelters for the homeless; or when funds are used solely for operating costs or essential services.
2. The building standards requirement of 24 *CFR* 576.55.
3. The requirements of 24 *CFR* 576.56, concerning assurances on services and other assistance to the homeless.
4. The requirements of 24 *CFR* 576.57, other appropriate provisions of 24 *CFR* Part 576, and other applicable federal laws concerning nondiscrimination and equal opportunity.
5. The requirements of 24 *CFR* 576.59(b) concerning the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970.
6. The requirement of 24 *CFR* 576.59 concerning minimizing the displacement of persons as a result of a project assisted with these funds.
7. The requirements of 24 *CFR* Part 24 concerning the Drug Free Workplace Act of 1988.
8. The requirements of 24 *CFR* 576.56(a) and 576.65(b) that grantees develop and implement procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted with ESG funds and that the address or location of any family violence shelter project will not be made public, except with written authorization of the person or persons responsible for the operation of such shelter.
9. The requirement that recipients involve themselves, to the maximum extent practicable and where appropriate, homeless individuals and families in policymaking, renovating, maintaining, and operating facilities assisted under the ESG program, and in providing services for occupants of these facilities as provided by 24 *CFR* 76.56.
10. The requirements of 24 *CFR* 576.57(e) dealing with the provisions of, and regulations and procedures applicable with respect to the environmental review responsibilities under the National Environmental Policy Act of 1969 and related

Jurisdiction

authorities as specified in 24 *CFR* Part 58.

11. The requirements of 24 *CFR* 576.21(a)(4) providing that the funding of homeless prevention activities for families that have received eviction notices or notices of termination of utility services will meet the requirements that: (A) the inability of the family to make the required payments must be the result of a sudden reduction in income; (B) the assistance must be necessary to avoid eviction of the family or termination of the services to the family; (C) there must be a reasonable prospect that the family will be able to resume payments within a reasonable period of time; and (D) the assistance must not supplant funding for preexisting homeless prevention activities from any other source.
12. The new requirement of the McKinney-Vento Act (42 *USC* 11362) to develop and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent such discharge from immediately resulting in homelessness for such persons. I further understand that state and local governments are primarily responsible for the care of these individuals, and that ESG funds are not to be used to assist such persons in place of state and local resources.
13. HUD's standards for participation in a local Homeless Management Information System (HMIS) and the collection and reporting of client-level information.

I further certify that the submission of a completed and approved Consolidated Plan with its certifications, which act as the application for an Emergency Shelter Grant, is authorized under state and/or local law, and that the local government possesses legal authority to carry out grant activities in accordance with the applicable laws and regulations of the U. S. Department of Housing and Urban Development.

 _____ Signature/Authorized Official	<div style="border: 1px solid black; padding: 2px; display: inline-block;">05/12/16</div> Date
<div style="border: 1px solid black; padding: 2px; margin-top: 10px;">Lisa L. Wallace</div> <div>Name</div>	
<div style="border: 1px solid black; padding: 2px; margin-top: 5px;">Interim Town Administrator</div> <div>Title</div>	
<div style="border: 1px solid black; padding: 2px; margin-top: 5px;">200 South Main Street</div> <div>Address</div>	
<div style="border: 1px solid black; padding: 2px; margin-top: 5px;">Summerville, SC 29483</div> <div>City/State/Zip</div>	
<div style="border: 1px solid black; padding: 2px; margin-top: 5px;">(843) 871-6000</div> <div>Telephone Number</div>	

Jurisdiction

- ☐ This certification does not apply.
☒ This certification is applicable.

APPENDIX TO CERTIFICATIONS

Instructions Concerning Lobbying and Drug-Free Workplace Requirements

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
4. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
5. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph three).
6. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant: Place of Performance (Street address, city, county, state, zip code) Check if there are workplaces on file that are not identified here. The certification with regard to the drug-free workplace is required by 24 CFR part 21.

Place Name	Street	City	County	State	Zip
Summerville Town Hall	200 South Main St.	Summerville	Dorchester	SC	29483

7. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules: "Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15); "Conviction" means a finding of guilt (including a plea of *nolo contendere*) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes; "Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any

Jurisdiction

controlled substance; "Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including:

- a. All "direct charge" employees;
- b. all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and
- c. temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

Note that by signing these certifications, certain documents must be completed, in use, and on file for verification. These documents include:

1. Analysis of Impediments to Fair Housing
2. Citizen Participation Plan
3. Anti-displacement and Relocation Plan



05/12/16

Signature/Authorized Official

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